



TRINITY SCHOOL FOR SENIORS

2022

Course Information

For Adults 60 Years and Older

Term Three 1 August - 16 September

Term Four 10 October - 25 November

Companionship through Learning

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UNITING CHURCH IN THE CITY TRINITY SCHOOL FOR SENIORS STUDENT CHARTER



The Trinity School for Seniors (TSFS) is a mission outreach of the Uniting Church in the City (UCIC), committed to helping older adults to participate in lifelong learning and to foster and enhance friendship and companionship on this journey. The Trinity School for Seniors functions as an inclusive community facility, to provide education and a mutual support network which meets the physical, emotional, social, intellectual, pastoral and spiritual needs of Seniors in the wider Perth community.

The Uniting Church in the City's vision states:

“On the way with Jesus, to touch and transform the people of Perth, to journey with the wider church, and to engage with our neighbours in the world.”

The objects of the Trinity School for Seniors are to provide:

- ***Companionship:*** by conducting activities for students which enhance friendships and the sharing of mutual interests;
- ***Learning:*** through structured learning programmes for students which increase their skills and knowledge and their capacity to contribute meaningfully to community life;
- ***Well-Being:*** through the conduct of activities and structured learning programmes for students which assist them to remain physically and mentally healthy.

The Trinity School for Seniors School was started in 1979 at Trinity Church celebrating its 43rd anniversary in 2022. TSFS currently provides in excess of 110 courses for 600+ students, over five days during a term, and over four terms per year.

PURPOSE

The Student Charter reflects these inter-related visions and is an expression of values and intent. The purpose of the Student Charter is for students of TSFS to understand what it means to be a student at TSFS, and includes the expectations students and staff at TSFS have of each other and the schools role and how it fits into the operation of the UCIC.

EXPECTATIONS

Students can expect the right to:

- Be treated fairly and ethically, with respect, dignity and tolerance;
- Have access to information about TSFS regulations, policies and procedures;
- To learn in a supportive and encouraging environment;
- Have their opinion represented through the Student Voice on all matters affecting students;
- Have opportunities to contribute to the organisational, social and cultural life of TSFS through the Student Voice body, together with opportunities to provide feedback for the improvement of TSFS;
- Representation on the TSFS Committee of Management through the due process for election to that body;
- A safe and healthy environment;
- To have any records concerning them dealt with in ways that are secure, with access restricted to designated persons of TSFS;
- To be given a copy of this charter when first enrolled;

Students have the responsibility to:

- Recognise the rights of others, including the rights of other students covered by this Charter, as well as the rights of staff, tutors and visitors;
- Uphold the reputation of the TSFS while engaged in TSFS activities;
- Respect the UCIC / TSFS property and the property of others;
- Not purport to speak or act on behalf of the TSFS, unless explicitly authorised to do so.

TSFS expects students to:

- Behave in a manner that demonstrates respect, dignity and tolerance towards staff of TSFS, tutors and fellow students;
- Adhere to TSFS rules, regulations, policies and procedures;
- Actively and positively participate in teaching and learning;
- Contribute to the organisational, social and cultural life of the TSFS;
- Regularly attend courses for which they have enrolled.

ART & CRAFT

Material lists can be collected from Reception or emailed to you upon request.

Art

Art (Caren)

Caren Williams

Oil – Acrylic – Drawing – Watercolour

These classes cover the techniques required to create a picture using any of the above media. You may work on your own project with the assistance of an experienced tutor. *Materials list available.*

Art (Jeanne)

Jeanne McWhirter

Watercolour – Oil – Acrylic

From the complete beginner to the more advanced students, this course will cater for all. Ongoing tips and techniques offered to help you advance your skills. *Materials list available.*

Art (Rod)

Rod Sinclair

Oil – Acrylic – Watercolour

This course can offer you comprehensive art tuition at all levels of skill in most mainstream art media such as: oil painting, acrylic painting and watercolours. Covering basic fundamental, intermediate and advanced topics. *Materials list available.*

Art (Zoë)

Zoë Walton

Oil – Acrylic – Watercolour

From the complete beginner to the more advanced students, this course will cater for all. Ongoing tips and techniques offered to help you advance your skills. *Materials list available. Please note, Art (Zoë) AM commences Week 2 of Term 3, Wednesday 10 August (due to tutor availability).*

Drawing

Drawing is an indispensable tool for many other fields of creative pursuit. Learning to draw properly will give you a much better chance of achieving the artistic and creative goals you may have, giving you the ability to see and express more efficiently.

Materials list available.

Drawing Beginners

Christine Morton (MON & FRI)

This drawing course will offer you a good basic beginning in drawing fundamentals and basics using pencil and fineliner. Turning everyday objects into an imaginative composition.

Drawing (Caren)

Caren Williams

Explore the fundamentals of drawing, using line, shading and perspective to create form, depth and texture. This class is for beginners and ongoing students. All skill levels welcome.

Drawing (Ruth R)

Ruth Robartson

This drawing course aims to give the student a firm basis from which they can move on to colour and paint. That basis consists of training the eye to see and the hand to use the pencil to replicate in a line, drawing the subject. All skill levels welcome.

Drawing Intermediate (Rod)

Rod Sinclair

This drawing course will offer you a progression on your drawing fundamentals.

Needlework Social Group

Faye Etherington

Join a group who share and help each other with hand-sewing, patchwork, cross-stitch, knitting, crochet or any other needlework. Bring your own project along and your equipment. If you would like to learn to knit, bring 8ply wool and 4mm/No. 8 knitting needles. If you would like to learn to crochet, bring 8ply wool and a 4mm hook.

Note: This class is scheduled from 10am – 2.30pm on Wednesdays and Thursdays during term time. If you enrol for this class you are welcome to stay for the whole day, or come along for any length of time during the class that suits you. This is the only class where this option is available, allowing students to join in around their other classes if they wish.

Oil & Acrylic

Paul Innes

Oil – Acrylic – Drawing

This course can offer you comprehensive art tuition at all levels of skill in most mainstream art medias such as: drawing, oil painting and

acrylic painting. Covering basic fundamental, intermediate and advanced topics. *Materials list available.*

Oriental Brush Painting

Beata Fung

Learn the basic differences on popular kinds of paper, brushes, strokes, ink and paints. Understand different kinds and usages of paper. Step by step introduction to different painting techniques: from bamboo, birds, flowers, vegetables and many more. All skill levels welcome from beginners to advanced. *Materials list available.*

Origami – Paper Folding

George Ho

Origami is the art of paper folding. Learn the techniques to transform a piece of paper into an interesting object, for example a flower, bird or fish. Origami improves hand-eye coordination and fine motor skills. Beginners welcome. *All materials will be provided.*

Paper Craftwork

Jim Larkins

Come to this craft class and learn the art of creating and making your own paper craftworks – projects include paper sculptures and/or three-dimensional collages. Come along with your ideas, pick your project and we'll help you develop these ideas into your craftwork. Paper sculptures are created from unwanted books, magazines, envelopes and newspapers by binding them with glue and moulding into three dimensional interesting shapes. Three-dimensional collage projects use existing cardboard structures (boxes) designed and decorated to suit your creative instincts. *Materials list available.*

Painting (Paul)

Paul Innes

Students develop their own painting projects with the help of the tutor as required to solve any technical, conceptual or compositional problems. Students will receive both individual and collective tuition. The course aims to give the students the confidence and skills to tackle any painting they are thinking of instead of being limited by an "I can't do that" attitude. *Materials list available.*

Porcelain Art

Ruth Robartson

Learn how to decorate porcelain ware. Any design can be painted and porcelain pieces are fired for permanency. Some porcelain ware is available at discounted prices from the tutor. *Basic materials supplied.*

Printmaking for Beginners

Jim Larkins (Term 4)

Come to these craft-based classes and learn how to compose a picture by printmaking blocks and various painting mediums. Come along and have some fun whilst learning some new creative artistic expressions. *Materials list available.*

Soft Pastels

Soft Pastels MON

Sue McGowan

This course is suited to the student who has at some time in life completed a drawing course or some other art course and would like to try pastels. Learn or improve on all subjects - flora/fauna, figure drawing, landscapes and modern art/drawing and sketching as you go. It is a delightful art form which allows you to quickly produce a picture without waiting for paint to dry. All skill levels welcome in these classes – from beginners to advanced. *Materials list available*

Soft Pastels TUE

Lyn Williamson

This course is open to anyone who is curious about the medium of soft pastel. It is one of the easiest art techniques to learn. The composition of the soft pastel lends itself to experimentation as well as traditional painting and drawing techniques. This includes some very interesting additions of other art materials and surfaces. The beauty of the medium is that you can produce work very quickly. Soft pastel has the ability to imitate drawing, painting and mixed media experimentation. You will learn how to use pastels in ways that will extend your creativity. *Materials list available*

Watercolour (Jeanne)

Jeanne McWhirter

This course will cater for the complete beginner to the more advanced student, with ongoing tips and techniques to further your skills. *Materials list available.*

Watercolour, Pen and Wash (Tony)

Tony Turner (MON & WED)

A loose approach to drawing and painting. Take on a variety of both simple and complex subjects using free use of pencil, inks and watercolour. *Materials list available.*

Woodcarving

Bob Brown

Continued Class

This course serves as a continuation for students who have previous experience and knowledge of woodcarving. Students will have a range of options for projects or may bring a project of their own choosing. There will be instruction in basic skills in the use of other small hand tools such as palm gouges and small files, rifflers and rasps. There will also be instruction in the preparation and use of sand paper and other abrasives. *All materials will be provided. Special blanks of wood may be purchased from the tutor at \$2 each.*

Beginners class

This course will give beginners practical experience in carving small hand held items with a wood carving knife. The course is designed for beginners with no experience in woodcarving. An interest in trying something new is all you need. *All materials will be provided. Special blanks of wood may be purchased from the tutor at \$2 each.*

FITNESS

Chair Yoga

Nicola Brimson (Term 3)

Looking for a safe and gentle, yet effective yoga practice that doesn't have you performing those 'pretzel-like' yoga positions? A practice where you can enjoy all the benefits of traditional yoga whilst being comfortably supported by a chair? This Chair Yoga course has you in mind. If limited mobility or injuries are holding you back from enjoying your body to the fullest, then you owe it to yourself to give this course a try. It's an amazing way to safely stretch and strengthen your body. Bring along a cushion for your chair for comfort if you like.

Line Dancing (Intermediate)

Sue Brett

Come join us for a fun filled class of line dancing. Learn repeated sequencing of steps to fabulous music; good for everyday fitness. Wear suitable shoes or boots with smooth soles required (joggers or sandals not advisable). Not suitable for complete beginners, unless you have previous dance experience and feel comfortable picking up new routines quickly. Add an extra dose of joy and positivity to your day with a dance class.

Tai Chi

Ruth Newman

In this class we focus on breathing as we enjoy the easy-to-follow movements. With practice, we can improve leg strength and balance. All students welcome to join with no experience necessary. Wear activity appropriate clothing and footwear.

Tap 'n Jazz 'n More!

Jan Hooker

The basis for this class is to explore movement, co-ordination and rhythm. Basic tap dance steps and jazz ballet routines will feature as the major part of the classes, while exploration of other dance styles may be included from time to time. A reasonable level of fitness is a requirement. Comfortable clothing is best with lower legs in clear view. As steel taps are not permitted in the UCIC buildings, footwear will be leather or vinyl soles. Rubber soles are not recommended. The more flexible the ankle and foot, the easier will be the learning. The technique will be Soft Shoe Shuffle. Ideally, the class will be progressive so that skills taught and developed can be improved and maintained. There is also an element of 'fun' in all classes.

Yoga & Qi Gong

Andy Khong (Term 3)

Combination of Yoga and Qi Gong (Chi Kung) which comprises pranayama (breath control), stretching, mudras (spiritual gestures/energy seals), bandhas (energy locking), sound intonation, meditation, self-massage, self-healing and chakra connection. Plus simple energizing, cleansing, and balancing movements to promote flow of energy to improve your life force and strength of will. *This class is available during Term 3 only.*

Yoga Intermediate

Gailene Wester

Welcome to a class in Hatha Yoga, intermediate level. This class invites you to work with and be in your body, increase body awareness, using the breath to relax and lengthen tight muscles – never going into pain. Included will be warmups, lengthening movements leading to the simpler Yoga Asanas, breathing techniques, and occasional concentration, bandhas and full relaxation. Please wear comfortable clothing, bring along a yoga mat and yoga strap/tie each week and a covering for relaxation during the colder days.

GENERAL

Balancing Conflict with Harmony

Rita Choy (Term 3)

Conflict and differences are an integral part of life. Some people find dealing with conflicts confronting, stressful and disruptive. Smoothing over differences requires specific skills. These interactive workshops offer a safe environment to navigate sources of conflict and explore how and why conflict happens. Such understanding prepares the way to deal with disagreements constructively with appropriate techniques. Managing issues and conflicts constructively can bring greater harmony in life, leading to contentment, and preserving relationships. Students will have opportunities to learn and practice skills in these workshops enabling them to find lasting solutions and build relationships.

Meditation

Maxine Linning

Meditation is a state of deep relaxation of the body and mind which produces a different level of consciousness than either sleep or wakefulness. It has numerous benefits physically, mentally and emotionally. Meditation enhances well-being, reduces stress and puts day-to-day life into perspective. This class is suitable for all levels.

Walk Around Town

David Dobb

A look at some interesting places within an hour and a half's stroll of the School. Students require a good level of general fitness for

walking and climbing stairs. Wear comfortable and appropriate clothing, including a hat, sunglasses and sunscreen and bring along a water bottle. This class departs from the foyer outside TSFS Reception each week.

LANGUAGES

It is advisable to commence beginner level language courses at the start of the year. Language courses are intended to be continued throughout the year, subject to availability.

French

French Beginners

Cathleen Palmer (MON)/ Aline Arisoambolanoro (Term 3 only, Term 4 Tutor to be confirmed) (WED)

This is an introductory course for beginners with limited French language experience. Whilst concentrating mainly on pronunciation and basic grammar, the aim is to enthuse and inspire, encouraging students to leave anxiety behind and discover the joy of learning a foreign language whilst having fun.

French Beginners Plus

Cathleen Palmer (MON)/ Aline Arisoambolanoro (Term 3 only, Term 4 Tutor to be confirmed) (WED & THU)

A course for beginners with a small amount of French language knowledge. Emphasis is on practical enjoyment of the French language and culture.

French Intermediate

Christel Bouton(TUE)/ Aline Arisoambolanoro (Term 3 only, Term 4 Tutor to be confirmed) (THU)

This class is consolidation for those with some understanding of the French language. This class embraces verb conjugation, introduces simple texts and stimulates basic conversation.

French Advanced

Christel Bouton(TUE)

This course is designed for those with a deeper understanding of verb conjugation and a facility to communicate readily and converse with greater ease. Ideally this class is to be conducted entirely in French.

German

German Beginners Plus

Helmut Engelhard

Learn the basics of German. Continuing on from 2021, working from the Usborne Internet linked book *Easy German* by Fiona Chandler, Katie Daynes and Nicole Irving. It is easy to understand with a lot of pictures, learning poems and songs.

German Intermediate

Helmut Engelhard

Continuing with German grammar (present, future, imperfect and perfect), reading, phrases and increasing amount of conversations in German. Extension on grammar, reading and writing – through news, history, art and music in a special German way.

German Discussion Group

Christa Kaltenbrunn-Long

Interessante Diskutier- und Unterhaltungs Stunden mit Christa. A good level of German is required to participate in this discussion group.

Indonesian

Indonesian Beginners

Endang Mooney

Learn how to speak and listen to some Indonesian such as: meeting people and talking about yourself and family; numbers, colours, time, date, weather, etc.; going shopping or eating out; and more! Have some fun while you learn!

Indonesian Intermediate

Endang Mooney

For students who have completed Indonesian Beginners or equivalent. This course will include reading, writing, comprehension, grammar, history, tradition and culture.

Italian

Italian Beginners Plus

Denisse Scasserra (MON)

This course is an introduction to the Italian language and culture. The emphasis will be on pronouncing and speaking simple but relevant sentences related to everyday life.

Italian Beginners Plus

Maria Del Fuoco (WED)

For those who have completed the beginners course or those who are resuming study. We continue to open up the language. Grammar is introduced as required.

Italian Intermediate

Maria Del Fuoco

This course is for those who have completed two or more years of Italian. There will be occasional grammar and increasing frequency of conversation.

Japanese

Japanese 1

Yoshinori Ohtsuka

Introduction to basic Japanese expressions necessary for: greetings, dining out, shopping, visiting Japan, plus cultural do's and don'ts.

Japanese 2

Yoshinori Ohtsuka

Short dialogues, moving on to conversations based on Japanese ways of conducting tasks in different situations and occasions.

Latin

Latin Beginners Plus

Ross Angell

A continuation of 2021 learning. For students with some knowledge of Latin, the course will offer practice and drills in basic Latin grammar through class exercises, supplemented by readings in simple prose. This will lead to guided readings in recognised Latin texts.

Mandarin

Mandarin Beginners Plus

Katherine Cheng

Introduction to listening skills, simple phrases, greetings as well as a background of culture and history. Basic elements of spoken Mandarin.

Spanish

Spanish Beginners

Elisa Fuentes

This is a communicative approach to learning a new language. Discover and learn Spanish culture, etiquette, geography and vocabulary through reading, writing, listening and speaking.

Spanish Beginners Plus

Isabel Lopez

A consolidation class for those with 1-2 years of Spanish language experience. Discover and learn Spanish culture, etiquette, geography and vocabulary through reading, writing, listening and speaking.

Spanish Intermediate

Isabel Lopez

An intermediate class for those with 2+ years of Spanish language experience. Discover and learn Spanish culture, etiquette, geography and vocabulary through reading, writing, listening and speaking.

LITERATURE

Book Club

Maxine Kaempf/ Rod Simeons

Read the world through the eyes of writers who love language. Enhances the reader's understanding of what it means to be human. Students help select the books read in this class. *Some library books supplied, or source your own book from your local library or bookstore.*

Contemporary Memoir

Sari Smith

Is there a story only you can tell? This class uses expressive writing exercises to identify and develop anecdotes and stories (long or short) from our lives.

Creative Writing

Ian Nichols

A workshop format class open to writers of all levels. Beginners and experienced writers welcome. An introduction to the tools of writing and a range of writing exercises will be used to assist participants to generate new material.

Life Matters

Agnelo D'Souza

A discussion group looking at the social and emotional issues which touch our lives. The discussion format is initially structured, followed by an open-ended style. This class promises to be both stimulating and useful. Access to the internet for research will be helpful, but digital devices are not used during the class. Suitable for students with all levels of language ability.

Life Writing

Ruth Newman

Students explore aspects of memoir writing and strategies for recording the journey of their personal experiences.

THE ARTS

Music Appreciation

Ian Fairnie

Come expand your musical experience by listening to a great variety of classical music from the Renaissance period (1400-1550) through to the present day.

Sing Along

Cathleen Palmer

A fun class for singers and non-singers. All welcome. A variety of songs each week, representing different eras and styles.

Singing/ Ukulele Jam Group

Joe Wisniewski & Helen Black

Bring Your Voice -- and/or Ukulele -- Guitar -- Banjo etc.

This is your group to just sing, or sing and play. A session of singing and music with plenty of variety. Song sheets will be provided. Together with overhead projection on the big screen. Group input and ideas for songs will be welcomed. Group members will be welcome to lead on their favourite songs. We will pretty much give anything a go and all abilities are welcome. It is about having musical fun together. Just sing, sing and strum, or just play your ukulele, guitar etc. We also have a Bass player and a Cajon (Drum) player to add to the band. For a (Big) sound in the rhythm section. Don't miss out on

this exciting opportunity to be part of something big at Trinity. (Tell your friends.)

Ukulele

Ukulele Beginners

Joe Wisniewski

This is a good time to start learning to play one of the world's most popular instruments because, most people who have one, can get a tune out of it. You may have one lying around the house, or know someone who might lend you theirs. For those who do not have a uke come to the first class to find out what to look for. Come along with or without a uke and find out your hidden talent. The class will start with a step-by-step introduction to the ukulele, how to tune the ukulele and then you will learn chords. Some chords only use one or two fingers. Then we pick a song and play together, learning more as we go. If you can sing, bonus!

RECREATIONAL

Bridge

Learn Bridge

Sandra & Don Sutton-Mattocks (MON & THU) & Sue Levy (THU)

Learn the game of bridge; the play, the bidding and scoring in a fun, relaxed class. Great for brain health and friendship. All levels of Bridge experience welcome; from the beginner to advanced students.

Canasta Five

Canasta Five MON – Beginners

Barry Etherington

Canasta Five is a very popular, sociable and enjoyable card game that will keep your mind active whilst enjoying the company of others. Beginners are very warmly welcomed. If you have not tried it before – why not try it now!

Canasta Five Club MON & WED – Experienced Players

The Club is on Mondays and Wednesdays. This class is designed for experienced players as there is no tuition in this class. It is a very social game which gives you the opportunity to meet with other experienced players in a friendly setting. Whenever possible, partner Canasta is played (dependent upon the total number of persons attending at any one time) though this cannot be guaranteed.

Chess

David Dobb

If you would love to learn how to beat your grandchildren at chess, come and join us. Fine tune the strategies and skills needed to checkmate your opponent's King. Playing Chess is great way to keep your mind sharp by trying new tactics and strategies. Beginners welcome. Players need perseverance and patience!

Chinese Mahjong

Chinese Mahjong Beginners (Term 4 only)

Eenie Khoo

Learn the basics of playing Chinese Mahjong. See information on Chinese Mahjong. It is recommended for students with no prior experience to attend this beginner's class for one term, and then move into the Chinese Mahjong Continued class thereafter.

Chinese Mahjong Continued

Eenie Khoo

Chinese Mahjong is a game of skill, strategy, calculation and to a certain degree, luck! Learn how to play this intriguing brain game, which not only is fun to play but also stimulates the brain and enhances memory and attention. Chinese Mahjong based on the Cantonese version will be played. Malaysian/Singaporean style gameplay, rules and scoring system are used. Experienced players welcome. No beginners.

Cryptic Crosswords

Edward Reeves

Come along to solve cryptic crossword puzzles as a group. Learn about the history of Cryptic Crossword puzzles, the parts of a cryptic clue and types of cryptic clues with examples. More puzzles to solve at home and discuss solutions the following week. *Students need to bring paper, pen, pencil, eraser and a switched-on brain, if possible.*

Mahjong (Western Version)

Mahjong Continued WED

For intermediate or advanced players to play the western version of Mahjong, improve your skills, stimulate your brain and meet new people in a relaxed, friendly setting. This class is designed for experienced players as there is no tuition in this class.

Mahjong Beginners TUE (Western Version)

Penny Searle Hellens

Learn to play in this beginners class. This intriguing game will stimulate your brain, improve your memory and offer an opportunity to meet new people in a relaxed, friendly setting. If you have not tried playing Mahjong before, now is the time for you to try it!

Mahjong Intermediate TUE (Western Version)

Penny Searle Hellens

This class is for all players with Mahjong skills above beginner level. Improve or just apply your skills in the ancient Chinese game and enjoy the opportunity to meet new people in a relaxed, friendly setting.

Mahjong Club - Experienced Players (Western Version)

Glennis Green

This class is designed for advanced players as there is no tuition. Regular attendees of this class are very experienced and fairly fast players. If you are an experienced player, or an intermediate player who would like to improve on speed, then this is the class for you. It is also an opportunity to meet other experienced players in a friendly setting.

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Front Cover Artwork: Gum Blossoms, by Dianne Orman

ENROLMENT POLICIES

Membership Fee \$90 per term

Membership Fee allows enrolment in three (3) courses per term. To enrol in more than three (3) courses, a surcharge of \$20 per course will apply.

Enrolment is limited to 2 art classes per student each term. Participants must be 60 years or older.

PAYMENTS

Fees are payable by cash, cheque, EFTPOS.

Please make cheques payable to: **Uniting Church in the City**

REFUND POLICY

Withdrawals prior to the commencement of term will be refunded the fee, deducting a \$5.00 administrative fee for processing the reimbursement cheque. No refunds will be given due to non-attendance after the commencement of term.

ABSENTEE POLICY

If a student is absent from a fully booked class for 3 consecutive weeks or more without explanation, their place in the class will be offered to the next student on the waiting list.

To prevent losing your place in a class, please notify Reception regarding absences/extended holiday arrangements in advance. Any late notice absences can be communicated to Reception by telephone or email. If you have not been attending classes for genuine extenuating circumstances, upon return to TSFS, Admin staff will do their best to accommodate you back in your usual classes.

COVID-19 VACCINATION POLICY

UCIC requires all attendees to provide proof of up-to-date COVID-19 vaccination to attend their premises. This includes attending all classes at TSFS. Students enrolling in TSFS classes will be required to show proof of their COVID-19 vaccination, or evidence of medical exemption from the COVID-19 vaccination.

WAITING LISTS

Due to high demand for some courses, once a course is fully booked students will be placed on a waiting list. As soon as a vacancy arises, TSFS admin staff will contact the next student on the waiting list to offer a place in the class.

ENROLMENT PERIODS

Enrolments for Term 3 & 4 2022 will commence processing from **Monday 20 June 2022** for existing students only.

New students' enrolment forms will be processed after the first batch of enrolment forms belonging to existing students (submitted 13-17 June 2022) have been processed.

Enrolments remain open for the entire term. Students may make changes to their selected courses at any time, subject to course availability.

RIGHTS IN RELATION TO GRIEVANCES

Every student has the right to:

- Be able to register a complaint or grievance against any learning procedure, administrative procedure, perceived discrimination or harassment or the abolition or suspension of any right set out in the Student Charter;
- A clearly documented process for dealing with a grievance which is confidential, non-discriminatory, unbiased and accountable; offers the opportunity to be accompanied to meetings by a person of their choice; and leads to a resolution within a reasonable timeframe; and,
- To receive reasons for resulting decisions, and to experience no repercussions as a result of participation in the process.

Further details on the UCIC Policies and Procedures for Grievance for TSFS are available from TSFS Reception.

CLASSROOM LOCATIONS

TSFS classes will be held in two locations in 2022. The buildings are approximately 5-10 minute walk apart through the city so please consider travel time between classes when choosing your timetable. The building location for each class can be identified on your timetable - see the coding next to room description on your timetable.

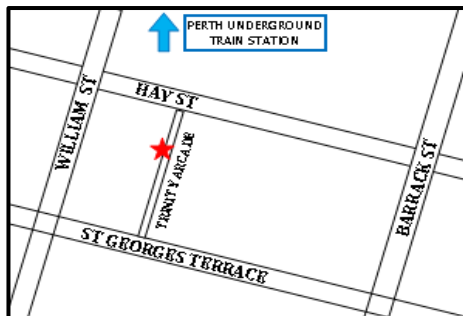
Q = Queens Building

T = Trinity Building

Trinity Building – 72 St Georges Terrace, Perth

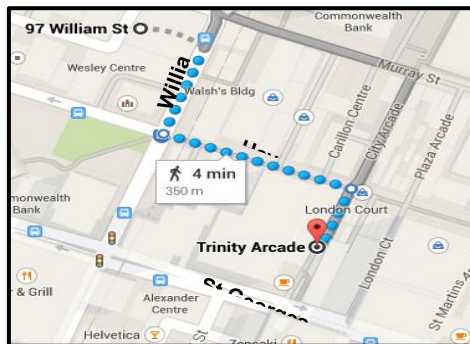
Reception is located on Level 1, Trinity Arcade

All classrooms are located on the Ground Floor, Trinity Arcade.



Queens Building – 97 William Street, Perth

All classrooms are located on Level 1.



Please note: Any queries whilst attending classes at the Queens Building must be directed to Reception in the Trinity Building. Please **DO NOT** refer to the UCIC Reception Office.

DECLARATION

By submitting an enrolment form, you agree to abide by the following declaration:

- I declare that the information I have provided is correct.
- I understand that my personal information will be handled in accordance with the Privacy Act legislation.
- I support Trinity School for Seniors' Code of Conduct and commit to supporting TSFS in maintaining a safe place for all, treating all students and staff with respect and caring for the well-being of the community.
- I have read and agree to abide by the TSFS Student Charter and Student Handbook. These documents can be viewed at www.perthunitingchurch.org.au/tsfs-student-charter, or collect from TSFS Reception.

HOW TO SUBMIT YOUR ENROLMENT FORM:

Drop Box



Reception, Level 1
Trinity Arcade
72 St Georges Terrace
PERTH

Place completed enrolment form (without payment attached) in Drop Box located in Reception.

Online at:



www.perthunitingchurch.org.au/enrolments

Email to:



Reception@tsfs.org.au

Mail to:



Trinity School for Seniors
PO Box X2222
PERTH WA 6847



Trinity School for Seniors *Companionship through Learning*

Level 1 Trinity Arcade, 72 St Georges Terrace, Perth WA 6000
PO Box X2222, Perth WA 6847
(08) 9483 1333 | Reception@tsfs.org.au
www.perthunitingchurch.org.au
Office Hours: Monday to Friday 9am – 3pm (during term dates)