



# ENROLMENT FORM

**2023**    **TERM 1**    6 February – 31 March  
**TERM 2**    24 April – 16 June

|                                  |                   |                    |
|----------------------------------|-------------------|--------------------|
| Mr/ Mrs/ Miss<br>Ms/ Dr          | FIRST NAME: ..... | FAMILY NAME: ..... |
| EMAIL: .....                     | DOB: .. / .. / .. |                    |
| ADDRESS: .....                   | TELEPHONE: .....  |                    |
| SUBURB: .....                    | POSTCODE: .....   | MOBILE: .....      |
| <u>EMERGENCY CONTACT DETAILS</u> |                   |                    |
| NAME: .....                      | TELEPHONE: .....  |                    |
| RELATIONSHIP: .....              | MOBILE: .....     |                    |

All students are required to be double-dose Covid-19 vaccinated or higher to attend classes, or provide proof of medical exemption.

Are you a NEW STUDENT (have not enrolled previously)?     Yes     No

**By submitting this enrolment form, you agree to abide by the following declaration:**

- I declare that the information I have provided is correct.
- I understand that my personal information will be handled in accordance with the Privacy Act legislation.
- I agree to follow the Uniting Church in the City's (UCIC) Covid-19 policies, including providing evidence of up-to-date COVID-19 vaccination records or medical exemption.
- I support Trinity School for Seniors' Code of Conduct and commit to supporting TSFS in maintaining a safe place for all, treating all students and staff with respect and caring for the well-being of the community.
- I have read and agree to abide by the TSFS Student Charter and Student Handbook. These documents can be viewed at [www.perthunitingchurch.org.au/tsfs-student-charter](http://www.perthunitingchurch.org.au/tsfs-student-charter), or collect from Reception.

## Membership Fee

**\$90**

Membership fee allows enrolment in **three (3) classes per student each term.**

Enrolments for more than 3 classes will incur a \$20 surcharge per additional class each term.

**per term**

Enrolment is limited to 2 art classes per student each term.

Membership fee pricing is fixed for the 2022 and 2023 school year.

**Payment Method** Please note: We will not be accepting any upfront cash/cheque payments attached to this form. Instead, please pay your term fees prior to term commencing once you have received confirmation of your timetable from TSFS via email/post. Alternatively, you can submit your credit card details below, and the appropriate amount will be processed at the commencement of each term.

### CREDIT CARD DETAILS

CARD No.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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EXPIRY DATE

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VERIFICATION No.

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SIGNATURE

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### OFFICE USE ONLY

|                       |                        |   |                   |   |                   |
|-----------------------|------------------------|---|-------------------|---|-------------------|
| <b>DATE Received:</b> | <b>DATE Processed:</b> | <b>T1 Payment:</b><br><input type="checkbox"/> Credit <input type="checkbox"/> C/Card<br><b>Amount:</b> _____ | <b>Date Paid:</b> | <b>T2 Payment:</b><br><input type="checkbox"/> Credit <input type="checkbox"/> C/Card<br><b>Amount:</b> _____ | <b>Date Paid:</b> |
|-----------------------|------------------------|---|-------------------|---|-------------------|

**Proof of Vaccination cited:**    V2    V3    V4    V5

**Please note** there is a break in the middle of the day between 11:30am and 12:30pm for lunch. Tutors and students are welcome to stay in the Art Hall, or Trinity Lunchroom during the break and belongings may be left on the desk in the hall if you are returning for your afternoon class at the same desk spot. **However, if personal belongings are left unattended, you do so at your own risk.**

Choose your courses by ticking the boxes for each term ✓

| Trinity Building |                     |  | Term 1 | Term 2 |
|------------------|---------------------|--|--------|--------|
| MONDAY           | 9:00 AM - 11:30 AM  | Art (Rod) MON ★  |        |        |
|                  | 9:00 AM - 11:30 AM  | Painting (Andrea) MON <b>NEW</b> ★                                       |        |        |
|                  | 12:30 PM - 3:00 PM  | Watercolour, Pen & Wash (Tony) MON ★                                     |        |        |
|                  | 12:30 PM - 3:00 PM  | Next Step Drawing (Christine) MON ★                                      |        |        |
|                  | 12:30 PM - 3:00 PM  | Soft Pastels (Sue) MON ★   |        |        |
|                  | 1:00 PM - 2:00 PM   | 8 Form Tai Chi for Beginners (Jeffrey) ( <i>Term 1 only</i> ) <b>NEW</b> |        |        |
| TUESDAY          | 9:00 AM - 11:30 AM  | Art (Caren) AM ★   |        |        |
|                  | 9:00 AM - 11:30 AM  | Mixed Media a Different Way (Lyn) ★ <b>NEW</b>                           |        |        |
|                  | 9:00 AM - 11:30 AM  | Printmaking for Beginners (Jim) ★  |        |        |
|                  | 12:30 AM - 3:00 PM  | Art (Caren) PM ★   |        |        |
|                  | 12:30 PM - 3:00 PM  | Paper Craftwork (Jim)  |        |        |
|                  | 12:30 PM - 3:00 PM  | Soft Pastels (Lyn) TUE ★   |        |        |
| WEDNESDAY        | 9:00 AM - 11:30 AM  | Painting (Paul) AM ★   |        |        |
|                  | 9:00 AM - 11:30 AM  | Watercolour, Pen & Wash (Tony) WED ★                                     |        |        |
|                  | 10:00 AM - 11:00 AM | Line Dancing (Sue)   |        |        |
|                  | 12:30 PM - 2:30 PM  | Decorative Drawing (Ruth R) ★  |        |        |
|                  | 12:30 PM - 3:00 PM  | Painting (Paul) PM ★   |        |        |
|                  | 12:30 PM - 3:00 PM  | Watercolour (Jeanne) ★   |        |        |
| THURSDAY         | 9:00 AM - 11:30 AM  | Art (Jeanne) AM ★  |        |        |
|                  | 9:00 AM - 11:30 AM  | Drawing (Caren) ★  |        |        |
|                  | 9:00 AM - 11:30 AM  | Watercolour (Isabella) <b>NEW</b> ★                                      |        |        |
|                  | 10:30 AM - 11:30 AM | Tai Chi (Ruth)   |        |        |
|                  | 12:30 PM - 3:00 PM  | Art (Jeanne) PM ★  |        |        |
|                  | 12:30 PM - 2:30 PM  | Enduring Art of Porcelain (Ruth R) ★                                     |        |        |
|                  | 12:30 PM - 3:00 PM  | Painting (Isabella) THU <b>NEW</b> ★                                     |        |        |
|                  | 1:00 PM - 2:30 PM   | Yoga Intermediate (Gailene)  |        |        |

| Trinity Building |                     |                                      | Term 1 | Term 2 |
|------------------|---------------------|--------------------------------------|--------|--------|
| FRIDAY           | 9:00 AM - 10:00 AM  | Tai Chi (Rita) <b>NEW</b>            |        |        |
|                  | 9:00 AM - 11:30 AM  | Next Step Drawing (Christine) FRI ★  |        |        |
|                  | 9:00 AM - 11:30 AM  | Oil & Acrylic (Paul) AM ★            |        |        |
|                  | 9:30 AM - 10:30 AM  | Sing Along FRI ( <i>see note ①</i> ) |        |        |
|                  | 10:30 AM - 11:30 AM | Ukulele Beginners                    |        |        |
|                  | 11:30 AM - 12:30 PM | Recorder Group <b>NEW</b>            |        |        |
|                  | 12:30 PM - 1:30 PM  | Singing/Ukulele Jam Group            |        |        |
|                  | 12:30 PM - 3:00 PM  | Drawing Beginners (Christine) FRI ★  |        |        |
|                  | 12:30 PM - 3:00 PM  | Oil & Acrylic (Paul) PM ★            |        |        |

**Reminder – Enrolment is limited to 2 art classes per student each term.**

Art classes limited by this policy are indicated by ★ after the course name

**Note ①** - Tutor for Term 2 is yet to be confirmed.

Choose your courses by ticking the boxes for each term ✓

## Queens Building

|                |                     | Term 1  | Term 2 |
|----------------|---------------------|---|--------|
| <b>MONDAY</b>  | 9:00 AM - 10:00 AM  | German Beginners Plus MON (Julia)                               |        |
|                | 9:15 AM - 10:55 AM  | Emotional Intelligence & Managing Conflict <i>(Term 1 only)</i> |        |
|                | 9:15 AM - 10:55 AM  | Balancing Conflict & Harmony <i>(Term 2 only)</i>               |        |
|                | 9:30 AM - 11:30 AM  | Canasta Five Beginners MON                                      |        |
|                | 9:30 AM - 11:30 AM  | Canasta Five Club MON   |        |
|                | 9:30 AM - 11:30 AM  | Learn Bridge MON  |        |
|                | 11:00 AM - 12:00 PM | French Beginners Plus MON <i>(see note ①)</i>                   |        |
|                | 11:30 AM - 12:30 PM | Mandarin Beginners Plus MON                                     |        |
|                | 11:45 AM - 1:15 PM  | Tap 'n Jazz 'n More   |        |
|                | 12:00 PM - 1:00 PM  | French Beginners MON <i>(see note ①)</i>                        |        |
|                | 12:30 PM - 1:30 PM  | Japanese 1  |        |
|                | 1:30 PM - 2:30 PM   | Japanese 2  |        |
|                | 1:30 PM - 2:30 PM   | Italian Beginners Plus (Denisse) MON                            |        |
|                | 1:45 PM - 3:00 PM   | Yoga & Qi Gong <i>(Term 1 only)</i>                             |        |
|                | 2:00 PM - 3:00 PM   | Spanish Beginners MON (Elisa)                                   |        |
| <b>TUESDAY</b> | 10:00 AM - 11:00 AM | Spanish Beginners Plus TUE                                      |        |
|                | 10:00 AM - 11:45 AM | German Discussion Group   |        |
|                | 11:00 AM - 12:00 PM | Spanish Intermediate TUE  |        |
|                | 11:30 AM - 1:00 PM  | Origami – Paper Folding   |        |
|                | 12:00 PM - 1:15 PM  | French Advanced TUE (Christel)                                  |        |
|                | 12:30 PM - 2:30 PM  | Mahjong Beginner Players (Western Version)                      |        |
|                | 12:30 PM - 2:30 PM  | Mahjong Intermediate Players (Western Version)                  |        |
|                | 1:00 PM - 3:00 PM   | Chess   |        |
|                | 1:15 PM - 2:30 PM   | French Intermediate TUE (Christel)                              |        |


## Queens Building

|                   |                         | Term 1   | Term 2 |
|-------------------|-------------------------|--|--------|
| <b>WEDNESDAY</b>  | 9:00 AM - 10:30 AM      | Mahjong Club Experienced Players                     |        |
|                   | 10:00 AM - 11:00 AM     | Latin Beginners Plus                                 |        |
|                   | 10:00 AM - 11:30 AM     | Walk Around Town                                     |        |
|                   | 10:00 AM - 12:00 PM     | Chinese Mahjong Beginners <i>(Term 1 only)</i>       |        |
|                   | 10:00 AM - 12:00 PM     | Chinese Mahjong Continued                            |        |
|                   | 10:00 AM - 2:30 PM      | Needlework Social Group WED                          |        |
|                   | 10:00 AM - 11:30 AM     | Walk Around Town                                     |        |
|                   | 10:30 AM - 12:00 PM     | Mahjong Beginners WED (Western) <i>(Term 1 only)</i> |        |
|                   | 10:30 AM - 12:00 PM     | Mahjong Continued WED (Western Version)              |        |
|                   | 11:00 AM - 12:00 PM     | Book Club (Maxine)                                   |        |
|                   | 12:15 PM - 1:15 PM      | Life Writing (Ruth) WED                              |        |
|                   | 12:30 PM - 3:00 PM      | Canasta Five Club – Experienced Players WED          |        |
|                   | 12:30 PM - 3:00 PM      | Canasta Five Beginners WED <i>(Term 1 only)</i>      |        |
|                   | 1:00 PM - 2:30 PM       | Life Matters   |        |
|                   | 1:30 PM - 2:30 PM       | Book Club (Rod)                                      |        |
| <b>THURSDAY</b>   | 9:30 AM - 10:30 AM      | French Beginners THU (Aline)                         |        |
|                   | 9:30 AM - 11:00 AM      | Short Story and Contemporary Memoir Writing          |        |
|                   | 9:30 AM - 11:30 AM      | German Kaleidoscope                                  |        |
|                   | 10:00 AM - 2:30 PM      | Needlework Social Group THU                          |        |
|                   | 10:30 AM - 11:30 AM     | French Beginners Plus THU (Aline)                    |        |
|                   | 11:00 AM - 12:00 PM     | Meditation (Rhonda)                                  |        |
|                   | 11:30 AM - 2:00 PM      | Learn Bridge THU                                     |        |
|                   | 12:00 PM - 1:00 PM      | Indonesian Beginners                                 |        |
|                   | 12:30 PM - 1:30 PM      | French Intermediate THU (Aline)                      |        |
|                   | 12:30 PM - 2:30 PM      | Creative Writing (Ian)                               |        |
| 1:00 PM - 2:00 PM | Indonesian Intermediate |  |        |

Note ① - Tutor for Term 2 is yet to be confirmed.

 **Drop Box**  
available in TSFS Reception.

Place completed enrolment form (without any payment attached) in drop box located in the Queens Foyer or TSFS Reception (from January 9<sup>th</sup>).

 **Email to:**  
[Reception@tsfs.org.au](mailto:Reception@tsfs.org.au)

## Enrolment Policies

### Membership Fee

**\$90**

**per term**

Membership fee allows enrolment in **three (3) classes per student each term.**

Enrolments for more than 3 classes will incur a \$20 surcharge per additional class each term.

Enrolment is limited to 2 art classes per student each term.

Membership fee pricing is fixed for the 2022 and 2023 school year.

Students must be 60 years or older to participate in classes at Trinity School for Seniors.

Please read the *TSFS Student Charter* carefully. By submitting this enrolment form, you agree to abide by the *TSFS Student Charter*. This document can be viewed at <http://www.perthunitingchurch.org.au/tsfs-student-charter>, or collect from Reception.

## COVID-19 Vaccination Policy

The Uniting Church in the City requires all attendees to provide proof of up-to-date COVID-19 vaccination to attend their premises. This includes attending all classes at TSFS. Students enrolling in TSFS classes will be required to show proof of their COVID-19 vaccination, or evidence of medical exemption from the COVID-19 vaccination.

## Refund Policy

Withdrawals prior to the commencement of term will be refunded the fee, deducting a \$5.00 administrative fee for processing the reimbursement bank transfer. No refunds will be given due to non-attendance after the commencement of term.

## Absentee Policy

If a student is absent from a fully booked class for 3 consecutive weeks or more without explanation, their place in the class will be offered to the next student on the waiting list.

To prevent losing your place in a class, please notify Reception regarding absences/extended holiday arrangements in advance. Any late notice absences can be communicated to Reception by telephone or email. If you have not been attending classes for genuine extenuating circumstances, upon return to TSFS, Admin staff will do their best to accommodate you back in your usual classes.

## Classroom Locations

Trinity School for Seniors have classes scheduled in two locations:

- Trinity Building – Ground Floor, 72 St Georges Terrace, Perth
- Queens Building – Level 1, 97 William St, Perth

## Frequently Asked Questions

**Which classes does the limit of 2 art classes apply to?**

Each student is limited to enrol in a maximum of 2 of the following art classes each term:

|                     |                       |                                |
|---------------------|-----------------------|--------------------------------|
| Art (Caren)         | Next Step Drawing     | Soft Pastels (Lyn)             |
| Art (Jeanne)        | Oil & Acrylic (Paul)  | Soft Pastels (Sue)             |
| Art (Rod)           | Painting (Isabella)   | Watercolour, Pen & Wash (Tony) |
| Drawing (Caren)     | Painting (Paul)       | Watercolour (Jeanne)           |
| Drawing (Christine) | Paper Craftwork (Jim) | Watercolour (Isabella)         |
| Drawing (Ruth R)    | Porcelain Art         |                                |